

**ARIZONA @ WORK**  
**Southeastern Arizona**  
**Local Workforce Development Board (LWDB)**  
**Board of Directors Meeting**

The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.03, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Persons with a disability may request a reasonable accommodation by contacting Ana Polakowski at (520) 439-3541. Requests should be made as early as possible to allow time to arrange the accommodation.

***AGENDA***

**DATE/TIME:** Thursday, March 24, 2016 – 10:00 a.m.

**LOCATION:** Plaza Restaurant, Doc’s Gas Station  
1190 W. Rex Allen Drive  
Willcox, AZ 85643

**Roll Call for Quorum**

**Call to the Public and Conflict of Interest**

Ron Curtis

*“If such a conflict does arise, I will declare that conflict before the board and refrain from discussing and voting on matters in which I have conflict.”*

- |           |   |                |
|-----------|---|----------------|
| <b>A.</b> | <b>ACTION ITEM: Approve/Disapprove Meeting Agenda</b>     | Ron Curtis     |
| <b>B.</b> | <b>Pima County Workforce Development Board Committees</b> | Charles Casey  |
| <b>C.</b> | <b>ACTION ITEM: Approve/Disapprove December Minutes</b>   | Ron Curtis     |
| <b>D.</b> | <b>ACTION ITEM: Revise and Approve Updated By-Laws</b>    | Ron Curtis     |
| <b>E.</b> | <b>Financial Report: December – February Expenditures</b> |                |
| <b>F.</b> | <b>Resignation of Ken Cecil</b>                           | Ron Curtis     |
| <b>G.</b> | <b>Appointment of New Treasurer</b>                       | Ron Curtis     |
| <b>H.</b> | <b>Labor Market Information</b>                           | Paul Shannon   |
| <b>I.</b> | <b>Core Partner Reports:</b>                              |                |
|           | One Stop Employment & Training Report                     | Vickie Simmons |

Vocational Rehabilitation Performance Report Cindy Stratton  
Adult Education Performance Report Susie Morss  
Employment Services Performance Report

**J. Committee Reports:**

Operations Ron Curtis  
Demand / Business Engagement Amanda Baillie  
Supply / Aspiring Workers George Self

**K. Executive Director's Report**

FY 2015 Single Audit Report Vada Phelps

**L. President's Report**

Ron Curtis

**Comments – Board/Staff/Guests**

***ADJOURNMENT***

***NEXT MEETING: June 22-24, 2016 (Annual Board Retreat)***

***Time: 1:00 p.m.***

***Location: Omni Tucson National Resort, Tucson, AZ***

**Executive Session (if requested)**

***Equal Opportunity Employer/Program  
Auxiliary Aids and Services are Available upon Request to Individuals with Disabilities  
Funded by WIOA federal dollars serving Adults, Youth, and Dislocated Workers***