

**Southeastern Arizona Workforce Connection
LWIB Meeting Minutes**

DATE/TIME Wednesday, May 13th, 2015 – Meeting Called to Order 1:10 p.m.

LOCATION: Omni Tucson National Resort
2727 West Club Drive
Tucson, AZ 85742

Members Present

Vada Phelps
Ron Curtis
Emery Silvester
Doris Tolbert
Ken Cecil
Amanda Baillie
Matt Bolinger
Mike Crockett
Peggy Feenan
Joe Larson
Susan Morss
Ryan Rapier
George Self
Cindy Stratton
Mary Tieman

Absent

Jack Bauer
Richard Besselman
Jason Bowling
Gail Emrick
Bob Kirk
Evonne Martin
J.R. Ramirez
Cherla Ramsey
Jim Shockey

Staff Present

Michelle Huff
Ana Polakowski
Vickie Simmons

Meeting Called to Order at 1:10 p.m. by Ron Curtis, President

Roll Call for Quorum – Roll Call Taken by Ana Polakowski – Quorum Present

Call to the Public and Conflict of Interest Ron Curtis, President

Guests Present: **Sylvia Hurtado – Employment Administration**
Simone McFarland – City of Sierra Vista
Sheila Shedd – Arizona Commerce Authority
Jennifer Steele – Arizona Commerce Authority

A. Action – Approve / Disapprove Agenda

Motion to Approve: Ken Cecil
Seconded: Peggy Feenan
Approved: Unanimously

B. Action – Approve / Disapprove February Minutes

Motion to Approve: Mike Crockett
Seconded: Ken Cecil
Approved: Unanimously

C. Financial Report: Expenditures for February 2015 – April 2015.

Kenneth Cecil reported that the finance committee reviewed the financial statements for February 2015 to April 2015 and found no discrepancies. He announced that the red and green report for SAWC shows that we have exceeded in 15 categories and met in 3.

D. Employment and Training Report

Vickie Simmons presented to the Board on her written report. Arizona Workforce Connection participated in Arizona Gives Day and raised \$445 for clients, from a goal of \$500. Client surveys from Graham and Greenlee Counties were passed around for the Board to review. It was noted that they had not received any negative comments this quarter. The Traffic Charts show an 11% decrease in clients for Cochise County since the February meeting, and a slight increase in Graham and Greenlee Counties. Ms. Simmons proceeded to briefly summarize the latest developments for each grant program covered in her written report.

Ms. Simmons announced that Arizona Workforce Connection has been invited by Cochise College to move the One Stop into the old Sierra Vista hospital. Floorplans showing the expected layout were circulated. The new facility will be ready for move-in by August 2016.

E. Executive Directors Report

Vada Phelps informed the Board that the landlord of the Sierra Vista One Stop has agreed to modify the current lease. AWC will be able to move into the old hospital in December of 2016.

F. President's Report

Ron Curtis praised the One Stop staff for all the good work they do. He also introduced future board member, Simone McFarland, to the Board.

G. Committee Updates

Board Members staying for the Annual Board of Directors retreat will continue to develop committee structure and mission statements.

The meeting was adjourned at 3:00 p.m.

Notes respectfully recorded by: Ana Polakowski

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