



SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD Minutes

Thursday, March 16, 2017, 10:00 a.m.

Arizona Electric Power Cooperative
Conference Room
1000 Arizona 80, Benson, AZ 85602

Members Present

Ron Curtis
Emery Silvester
Doris Tolbert
George Self
Amanda Baillie
Jack Bauer
Jason Bowling
Teresa Celestine
Michael Crockett
Gail Emrick
David Howard
Wick Lewis
Susan Morss
Mary Tieman

Members Absent

Matt Bolinger
Kathleen Bullock
Evonne Cummins-Martin
Bryan Durham
Mark Gallego
Tim Taylor
Michael Vetter

Staff Present

Vada Phelps
Vickie Simmons
Michelle Huff
Ana Polakowski

Guests Present

Lisa Marra – Cochise Board of Supervisors
Lupita Morales – Cochise Board of Supervisors
Paul Shannon – OEO Director
Christopher Tafoya – DES Regional Prog Manager
Ashley Wilhelm – WAC Board Manager
Patrick Ledger – CEO AZ Electric Power Coop

- A. Meeting Called to Order at 10:00 a.m.
- B. Roll Call taken by Ana Polakowski, Quorum Present

- C. Generation and Transmission Cooperative Report by Patrick Ledger, CEO Arizona Electric Power Cooperative.
- D. WIOA Policy, Governance and Local Control presentation by Paul Shannon, Office of Economic Opportunity Director.

E. **Action Item:** To Approve December 15, 2016 Minutes

Motion to Approve:	Amanda Baillie
Seconded:	Doris Tolbert
Approved:	Unanimously

F. The Board reviewed the December 2016 – February 2017 Expenditures Report.

G. The Board reviewed the Fiscal Year 2016 Year End Audit.

H. The Board reviewed the Title II Application submitted by Cochise College. No revisions were requested.

I. **Action Item: Decision Regarding Procurement of One Stop Operators**

The Local Workforce Development Board will submit a competitive bid on the One Stop Operator role for Arizona@Work Southeastern Arizona. The Cochise County Procurement Department will function as the neutral third party organization to conduct the procurement process. The County Procurement Department has extensive experience complying with federal and state procurement rules. There is no charge from the County to conduct this service. One-third of the Board will assist in writing the Request for Proposal, one-third will assist in writing the proposal for the incumbent One Stop Operator, and one-third will review the submitted proposals.

Motion to Approve:	Gail Emrick
Seconded:	Jason Bowling
Approved:	Unanimously

J. Brief discussion of the San Francisco Strategic Dialogue Convening by Ron Curtis and Emery Silvester. This will be revisited at the board meeting in June.

K. **Core Partner Reports**

One-Stop Employment & Training Report

Vickie Simmons presented on her written report and shared a client success story.

Adult Education Performance Report

Susan Morss reviewed Adult Education’s quarterly performance data with the board.

Rehabilitation Services Performance Report

David Howard submitted RSA’s quarterly performance data to the board.

Employment Services Performance Report

Teresa Celestine reviewed Employment Services' quarterly performance data with the board. Regional Program Manager, Chris Tafoya, spoke about the Reentry Initiative Program in partnership with the AZ Department of Corrections.

- L.** Jason Bowling presented the findings from the Strategic Planning Survey previously sent out to the Board and Arizona@Work staff. Board members are requested to read through the survey results and the Arizona@Work mission, values, and vision prior to the board retreat June 22-23.
- M. **Comments:**** Board members highlighted recent developments with their organizations. No public comments were offered.
- N. **Next Meeting:**** June 22-23, 2017 (Board Retreat)
10:00 a.m.
Tucson, AZ
- O. **Adjourned at 2:00 p.m.****

A copy of the agenda and background material provided to board members (with the exception of material relating to possible executive sessions) is available for public inspection at 900 Carmelita Drive, Sierra Vista, Arizona. Meetings are recorded and are available as an Mp3 file. For access, contact Ana Polakowski at (520) 439-3541.

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