

ARIZONA @ WORK
Southeastern Arizona
LWDB Meeting Minutes

DATE/TIME Thursday, March 24, 2016 – Meeting Called to Order 11:00 a.m.

LOCATION: Plaza Restaurant, Doc’s Gas Station
1190 W. Rex Allen Drive
Willcox, AZ 85643

Members Present

Ron Curtis
Emery Silvester
Doris Tolbert (phone)
Amanda Baillie
Jack Bauer
Matt Bolinger
Jason Bowling
Kathleen Bullock
Mike Crockett
Gail Emrick
Cindy Stratton
Michael Vetter

Absent

Mark Gallego
Joe Larson
Evonne Martin
Simone McFarland
Susan Morss
Ryan Rapier
George Self
Jim Shockey
Tim Taylor
Mary Tieman

Staff Present

Vada Phelps
Michelle Huff
Vickie Simmons
Ana Polakowski

Meeting was proceeded by a presentation by guest speaker Paul Shannon from Labor Market Information.

Meeting Called to Order at 11:00 a.m. by Ron Curtis, President

Roll Call for Quorum – Roll Call Taken by Ana Polakowski – Quorum Present

Call to the Public and Conflict of Interest Ron Curtis, President

A. Action – Approve/Disapprove Agenda

Motion to Approve: Mike Crockett
Seconded: Jason Bowling
Approved: Unanimously

B. Action – Approve/Disapprove December Minutes

Motion to Approve: Jason Bowling
Seconded: Jack Bauer
Approved: Unanimously

C. Action – Approve/Disapprove Revised By-Laws

Motion to Approve: Jason Bowling
Seconded: Jack Bauer
Approved: Unanimously

D. Financial Report: Expenditures for December 2015 – February 2016

The Finance Committee had no questions or comments on the report.

E. The Board accepted the resignation of Ken Cecil.

F. The Nominating Committee for the Executive Committee will be chaired by Mary Tieman and composed of Jack Bauer, Jason Bowling, and Kathleen Bullock.

G. Core Partner Reports

One Stop Employment and Training Report

Vickie Simmons presented on her written report.

Vocational Rehabilitation Performance Report

Cindy Stratton reviewed the Vocational Rehabilitation quarterly performance data with the Board.

Adult Education Performance Report

In the absence of Susan Morss, Vada Phelps reviewed the Adult Education performance data with the Board.

Employment Services Performance Report

No report was submitted for this month's meeting.

H. Executive Directors Report

Vada Phelps reported on the FY 2015 Single Audit. Southeastern Arizona had no findings this year. Ms. Phelps also discussed new developments on the downtown center.

I. President's Report

Ron Curtis briefly discussed the 2016 National Association of Workforce Boards Forum. The retreat in June will be focused on the future direction of the Board.

The meeting was adjourned at 12:20 p.m.

Notes respectfully recorded by: Ana Polakowski

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